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Board of Directors Meeting Minutes

Marguerita C. Johnson Senior Center
640 Drake Ave., Marin City, CA 94965
December 2, 2010
6:30pm

Royce McLemore, Board Chairperson
Everett Brandon, Board Vice-Chairperson
LaTanya Wiggins, Director
Nancy Johnson, Director
Ross Weinstein, Director

1. Call to Order – 6:35PM

Roll Call

Board Members Present: R McLemore, E Brandon, N Johnson, R Weinstein; L Wiggins arrived at 6:50pm

Staff Present: J Logan, H Gardner, J Mapes

Guests Present: Oliver Dibble, Terry Green, Oshalla Diana Marcus

2. Swearing in of Newly Appointed Marin City Community Services District Board Member Ross Weinstein

Ross Weinstein was sworn in by J Logan, General Manager

3. Board Comments / Reports

E Brandon suggests the CSD to provide communication to public via a newsletter

N Johnson stated she had attended a workshop on media and communication and found it interesting and felt the district could benefit from it as well

R Weinstein commented that we need to look at what's needed first – newsletter and then look toward other media. He also wanted to know if other steps had already been taken.

J Logan suggested a board retreat to talk about what the district needs to have done. Asked for suggested dates from the board and agenda items

4. Open Forum / Public Comment

T Green proposed an intergenerational community garden. The area she suggests is next to the Health Center and the side parking lot. She stated it would have to be graded and a wall constructed and it would have to provide wheelchair access. The total cost is estimated at \$15,000. She stressed that this will promote exercise and health and wellness for both youth and seniors.

R McLemore reminded T Green that this is CSD property

T Green suggested this be a collaborative effort between CSD and Marin City Health and Wellness Center.

O D Marcus stated she has archive photos and video and wants to offer them for display and asks that the Tubman Building be used for community archives

* **Board may take action on any items appearing on any agendas**

5. Approval of Meeting Minutes

November 4, 2010

E Brandon asked for correction to Item #5 read as: "...board to direct GM..." rather than "...instruct GM..."

M/S/C: E Brandon/N Johnson Ayes 3 Nays 0 Abstain: R Weinstein Absent from vote: L Wiggins

6. Board to receive 2002 Per Capita Grant status report. District Received a Grant for Capital Improvements at Manzanita and Senior Center and will discuss status of project

O Dibble reported that some of estimates in scope proved to be more expensive, i.e., kitchen renovation in Senior Center, said that additional plans can be drawn to redesign, but that would be additional cost for those plans.

R McLemore was concerned that money not be spent on additional plans but suggested that kitchen renovation be reconsidered and money should be spent toward the bathrooms in the Rec Center.

Discussion centered on Dibble's report that variances were running high and desire to see improvements done in a visible part of entire project rather than small improvements done in various areas. Board strongly suggests that budget be met and variances remain within that number.

J Logan stated that budget will be met. Suggested special meeting for Thursday, Dec 9.

7. General Manager to Present initial findings regarding Possible Harriet Tubman Building Restoration Project

J Logan contacted State Office of Historic Preservation: Research involves: 1) what is the process, 2) what are funding sources, 3) time; timeliness of getting approval

Board discussion of available funding and period of time it takes for approval from major Registers (6-12 mos) . Board wants to move forward application process. R McLemore and N Johnson agree that the district needs reasonable office

E Brandon suggests a "full blown" proposal for restoration

J Logan suggested looking into what it takes to get an application approved

8. Board to Authorize General Manager to establish ad hoc Disaster Preparedness Committee for the purpose of developing a Community Disaster Preparedness Plan

Suggested group involvement with other agencies and community groups: Housing Development and a youth representative

M/S/C: E Brandon/L Wiggins All Ayes Nays 0

9. Administrative and Program Reports

A. General Manager's Report

J Logan reported on Rec center programs and homework club

Letters of support from other districts concerning sales tax legislation

N Johnson specifically asked if Area Planning Commission can do research for H Tubman Building issues. Answer – No. She asked if there is restriction on money generated from sales tax legislation. Answer – voters cast vote on amount on ballot; incremental amount comes to district

M/S/C: E Brandon/L Wiggins All Ayes Nays 0

10. Budget Report

H Gardner provided 11month report

M/S/C: R Weinstein/L Wiggins All Ayes

11. Committee Reports

- A. Facilities Committee Report - no meeting
- B. Planning Committee Report - no meeting
- C. Recreation Committee Report - no meeting
- D. Personnel Committee Report - no meeting
- E. Public Safety Committee Report - no meeting
- F. Finance Committee Report - no meeting
- G. Shopping Center Report - N Johnson stated the offer for purchase is off the table; the CLC is now in negotiation with Smart Growth and everything is back to square one. Suggests Shopping Center be an agenda item for next meeting

12. Adjournment 10:12pm

M/S/C: N Johnson/L Wiggins All Ayes