



Monique Brown
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**Marin City Community Services District
Special Board of Directors Meeting MINUTES**

Marguerita C. Johnson Senior Center
640 Drake Ave., Marin City, CA 94965
Thursday, October 5, 2017
6:30pm

Nancy Johnson, Board Chairperson
Everett Brandon, Board Vice-Chairperson
Gerald Norman, Director
Royce McLemore, Director
Donald Parker, Director

1. **Call to Order and Roll Call - 6:33pm - N Johnson, E Brandon, G Norman, RMcLemore**
2. **Board Comments – R McLemore concerned about the incident that happened at Rec past weekend. Puts District in bad light. E Brandon commended everyone on OHE meeting. Impressed by Jayvon Muhammed’s speech. Felt it was excellent event. N Johnson asked that Personnel Handbook printout be available for closed session**
3. **Open Forum / Public Comment - NONE**
4. **CSD Programs Update (Discussion) – Howard Smith presented**
Slide show on summer camp program from June 18 – August 11; collaborations and community partners; Mill Valley Rec community pool was available to us; reported on various activities, daily and weekly. R McLemore asked what was going on now. Monique pointed out that there have been community meetings taking place, but will be back on track soon in both the rec and the teen center. Still looking for a dynamic rec director. G Norman said rec should consider include Headlands, Marin Mammal Center, and other local areas for next summer. E Brandon wants to make sure that no one is in the dark about what’s going on during summer camp.
5. **Resident to Address the Board (Discussion) – Marin City resident, Beverly Freeman.**
Read letter to board concerning her involvement in MLK celebration and “Doing Things” kids with Leticia Davis.
6. **Facilities Update Discussion – Facilities needs list provided to board – G Norman concerned that stoves are needed in both Senior ctr and Rec, wants to know if they can be repaired in a timely manner. H Smith explained what problems were found and advised Senior Ctr stove will be repaired but not the one in the Rec. M Brown advised that Measure A funds cover the replacement and repairs of both stoves. Noted that corrections can be made now after compiling a budget. N Johnson noted that the sinks need repair in the Senior Center. M Brown noted that the plumbing needs for both sinks. One sink works. R McLemore is concerned about skate park, said it was cut open and has been opened for weeks.. M Brown noted that facilities committee should meet, noted it is a “loss leader” more of a challenge than a benefit and stated there should be a determination of whether to continue to operate or not. We can’t monitor evenings and weekend. G Norman suggested evaluation: costs, staffing, signage. N Johnson asks that facilities committee meet and find solutions and report back to board by December. E Brandon said it can be done. R McLemore concerned that time is too long. E Brandon said we can put up another sign and come back in December.**

K Ashby suggestions: security from community, stove replacement from SF and find out how to bring it up for code. Said we don’t have to always rent to everyone. N Johnson noted that staff can look into licensed security firms and report back. D Morgan noted that Mill Valley has a skate park fund raising, he saw some flyers.



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7. **Center for Community Life (CFCL) Project update** – Joshua Barrow and David Schnee reported. Provided hand out to board. Suggested capital maintenance. D Schnee noted that CFCL is not quick project, it takes many years. Marguerita C Johnson Senior Center can be considered for renovations and upgrades. E Brandon suggest Advisory Board to remain involved. Postpone recommendation and decision until fund raiser is hired. N Johnson suggested special board meeting with the CAC and Measure A funds to be discussed for how funds can and will be used. No major renovation to be done. R McLemore suggested that facilities committee needs to meet and discuss how funds will be used. Special meeting needed to address all facilities repairs and plans. G Norman said method of moving forward to have joint meeting with CAC and Board, discuss scope of work

Ora Hatheway concerned about traffic issue and timeline. D Schnee said it is addressed on page 3

G Norman moved that adopt plan as articulated by David Schnee, 2nd by E Brandon – Question by R McLemore asked about emergency repairs under Measure. M Brown noted we have more than 2 weeks. Motion approved by all

8. **Budget Report** – M Brown reported
9. **General Manager Report** - M Brown reported
G Norman moved to closed session
10. **Closed Session – Personnel Matters**
11. **Open Session**
12. **Adjourn – 9:36pm**



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