



**Marin City Community Services District
Special Board of Directors Meeting MINUTES**

Marguerita C. Johnson Senior Center
640 Drake Ave., Marin City, CA 94965
Thursday, August 10, 2017
6:30pm

Monique Brown
General Manager
630 Drake Avenue
Marin City, CA 94965
Phone: (415) 332-1441
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1. **Call to Order and Roll Call 6:30PM**
2. **Board Comments – R McLemore – historic preservation of Golden Gate Village**
3. **Open Forum / Public Comment - Michael Tabb commented Health Center bid for Learning Center Property; Damian Morgan questioned where videographer was for this meeting
Ora Hatheway wants press release regarding CDC/Health and Wellness collaboration**
4. **CSD Programs Update (Discussion) – Staff provided update on new HEAL project and Park Ambassador program – Introduction of Donna Ramos-burns as new HEAL director; presentation by Donna Ramos-burns and Howard Smith. Gave update on upcoming proposed projects and future of senior programs**
5. **Budget Adoption Manzanita/Capital Improvement Funds 2017/2018 (Action) - Joshua Barrow, Project Manager, provided update and explanation of project budget/funds raised and expenses – RFQ in draft form, both Monique and Josh to provide by next week; E Brandon wants to make sure budget is adhered to and wants more oversight; Michael Tabb suggests and oversight committee as well – he would like to see more detail in budget
N Johnson wants to table item and schedule for special board meeting for next week
GNorman moved/EBrandon 2nd tabled adoption of resolution suggests closed session discussion in special board meeting**
6. **Center for Community Life (CFCL) Project Update (Discussion) This is to be tabled and rescheduled for special board meeting with the above item**
7. **General Manager Report (Discussion) – Planned Bay Area discussion meeting pushed back to September. Marin City 75th year Marinship celebration-Felecia Gaston of Performing Stars gave brief presentation concerning original migrants and shipyard workers, getting children involved in history, school district, tutoring programs Veterans Day parade included, November event, non-profit organizations involved, asking MCCSD to be a major sponsor; EBrandon noted he's advocated for a sculptor in Marin City to represent the history of Marinship; Resolution for adoption for being a major partner will be brought in September meeting; receive \$179,000 grant for the "On-Demand" Shuttle service; personnel handbook training done; collected I9 info; waiting for info for fingerprinting; grants in the works for special projects; Boys and Girls Club in financial straights; school opening delayed to Sep 5 for training new staff; website - attorney working to recoup funds due to breach of contract, Domenica DiGiovanni contacted to help with website; past audit documents will be provided for board signature based on recommendation of CPA – audits for 2013, 2014 and 2015 will be completed along with accompanying letters showing what District is agreeing to with regard to any fraudulent info found in audit**
8. **Budget Report (Discussion) – Revenues and notes includes HEAL grant ends in March. And we have been invited to apply again. Transportation Authority of Marin funds \$150K, but actual amount is \$139 due to Golden Gate Transit. Summer program increased but percentage is low; vans are now up and running thanks to mobile mechanic; increased demand for food so put us above percentage due to summer camp being so successful. R McLemore asked if we are caught up paying vendors. M Brown stated one vendor is still to be paid.**
9. **AdjournGNorman moved/ E Brandon 2nd 9:10pm**

* Board may take action on any items appearing on any agendas